

# EMPLOYMENT / JOB APPLICATION



## POSITION APPLIED FOR

WHICH POSITION(S) ARE YOU APPLYING FOR:

- |   |   |
|---|---|
| <input type="checkbox"/> ADMISSION CLERK / GIFT STORE CLERK (PART-TIME) | <input type="checkbox"/> MUSEUM INTERPRETER |
| <input type="checkbox"/> ADMISSION CLERK                                | <input type="checkbox"/> GIFT STORE CLERK   |
| <input type="checkbox"/> MAINTENANCE / JANITORIAL                       | <input type="checkbox"/> STUDENT            |
| <input type="checkbox"/> ANY POSITION AVAILABLE                         |   |

## PERSONAL INFORMATION

FULL NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
First Middle Last

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite  
\_\_\_\_\_  
City Province Area Code

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

## EMPLOYMENT ELIGIBILITY

ARE YOU LEGALLY ELIGIBLE TO WORK IN CANADA?  YES  NO

HAVE YOU BEEN PREVIOUSLY EMPLOYED AT THE MATTHEW LEGACY?  YES\*  NO

\*IF YES, WRITE THE START AND END DATES: \_\_\_\_\_

## EDUCATION

HIGH SCHOOL: \_\_\_\_\_ CITY: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

GRADUATE?  YES  NO DIPLOMA: \_\_\_\_\_

UNIVERSITY/COLLEGE: \_\_\_\_\_ CITY: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

GRADUATE?  YES  NO DEGREE: \_\_\_\_\_

OTHER: \_\_\_\_\_ CITY: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

DEGREE/CERTIFICATE: \_\_\_\_\_

OTHER: \_\_\_\_\_ CITY: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

DEGREE/CERTIFICATE: \_\_\_\_\_

**PREVIOUS EMPLOYMENT**

**EMPLOYER 1:** \_\_\_\_\_  
Company / Individual

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite

\_\_\_\_\_  
City Province Area Code

JOB TITLE: \_\_\_\_\_

RESPONSIBILITIES: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

**EMPLOYER 2:** \_\_\_\_\_  
Company / Individual

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite

\_\_\_\_\_  
City Province Area Code

JOB TITLE: \_\_\_\_\_

RESPONSIBILITIES: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

**EMPLOYER 3:** \_\_\_\_\_  
Company / Individual

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite  
\_\_\_\_\_  
City Province Area Code

JOB TITLE: \_\_\_\_\_

RESPONSIBILITIES: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

**REFERENCES**

**#1 - FULL NAME:** \_\_\_\_\_  
First Last

COMPANY: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

**#2 - FULL NAME:** \_\_\_\_\_  
First Last

COMPANY: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

**#3 - FULL NAME:** \_\_\_\_\_  
First Last

COMPANY: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

## BACKGROUND CHECK CONSENT

IF ASKED, ARE YOU WILLING TO PROVIDE A CERTIFICATE OF CONDUCT?  YES  NO

## DISCLAIMER

Applicant understands that this is an Equal Opportunity Employer and is committed to excellence through diversity. To ensure this application is acceptable, please print or type with the application being fully completed for it to be considered.

Please complete each section EVEN IF you decide to attach a resume.

I, the Applicant, certify that my answers are true and honest to the best of my knowledge. If this application leads to my eventual employment, I understand that any false or misleading information in my application or interview may result in my employment being terminated.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

**DEADLINE: May 3, 2024**

**Clearly mark "Application for Museum Interpreter".**

**MAIL TO:** The Matthew Legacy  
P.O Box 500  
Bonavista, NL A0C 1B0

**EMAIL:** info@thematthewlegacy.com

**IN-PERSON:** Drop off to Town Hall  
95 Church Street, Bonavista  
Monday to Friday 8:00 AM – 4:30 PM